

BCS Accredited 3 Day Course

• Legal Background and Positioning

Including the GDPR, the latest provisions of UK Data Protection Bill 2017, Law Enforcement Directive (DPLED), the Privacy and Electronic Communications Directive, UK Human Rights Act and the role of ICO. Covers transfer of data outside of the EU

• Identification of Processing Which Needs to Comply with Legislation

Covers all key definitions including personal data, controllers, processors, consent etc.

• Data Protection Principles

Including 6 main principles of the GDPR and accountability, and lawfulness of processing (incl. conditions for consent, consent of a child, processing of special category data and personal data relating to criminal convictions)

• Rights of the Data Subject

Including confirmation of processing, access, rectification, erasure, restrictions, portability, lodging complains and compensation etc.

• Privacy and EC Directive Regulations

Identifying relationship between PECR and the GDPR

• Data Controller and Processor Obligations

Including accountability, data protection by design and default, maintain records, liaising with IPO, DP impact assessments (DPIAs), breach notifications etc.

• Enforcement

Including powers of ICO re. information notices, enforcement notices, monetary penalty notices and data protection audits

• Codes of Conduct and Best Practice Standards

Including ICO guidelines on privacy notices, subject access, CCTV, DPIAs

The BCS Foundation Certificate in Data Protection is aimed at providing a sound understanding and practical interpretation of the key elements of UK data protection law, including the GDPR and the UK Data Protection Bill, along with how they are applied in practice.

Benefits

By obtaining the BCS Foundation Certificate, individuals will:

- Hold a recognised qualification in data protection
- Gain an understanding of the key changes that the GDPR and Data Protection Bill bring
- Gain an understanding of both individual and organisational responsibilities, particularly the need for effective record keeping
- Gain an understanding of the increased obligations faced by data controllers and data processors
- Be better placed to support their organisation in processing customer data in compliance with the GDPR and the Data Protection Bill

Who Should Attend

This course benefits those who require an understanding of data protection and the GDPR in order to fulfil their role. It is likely to be of particular benefit to those working in data protection and privacy, information governance, data management, project management, marketing and HR.

Course Format

Practical exercises and scenarios are used to help interpret some of the more challenging aspects. Delegates will be provided with the knowledge and practical anecdotal information necessary to pass the exam.

Exam Format

The 1 hour, closed book exam takes place on the final afternoon of the course. The exam consists of 40 multiple choice questions. The pass mark is 26/40 (65%).

Why URM?

URM's trainers have a vast experience of all aspects of data protection compliance. All trainers have spent a considerable number of years working in both the user community and external consultancies delivering successful DP projects.